

Conifer Newcomers & Neighbors Holiday Boutique 2011

Dear Artist / Artisan:

Conifer Newcomers & Neighbors (CN&N) cordially invites you to apply for the 34th Annual Holiday Boutique.

Conifer Newcomers & Neighbors is a nonprofit organization founded in 1970 to welcome new residents to the Hwy. 285 mountain corridor. The organization's first Holiday Boutique was in 1977. The Boutique has grown from a small craft show featuring members' handicrafts to a juried arts and crafts event with 90+ talented artists and artisans from around Colorado. This is a community fundraiser run entirely by volunteers. Net proceeds from the Boutique are donated to mountain schools, volunteer fire and rescue departments and other nonprofit agencies along the Hwy. 285 corridor. Conifer Newcomers & Neighbors also provides an annual Evergreen Bootstraps Scholarship to a senior art or music student at Conifer High School.

For more information contact:

CN&N Holiday Boutique
PO Box 1027
Conifer, CO 80433
303-273-2845
www.coniferneighbors.org

Rules and Regulations

Eligibility will be based on quality, creativity and uniqueness of artwork. *Preference* is given to work reflecting the greatest degree of originality, creativity and craftsmanship. Work must be hand-crafted or designed by applicant – **no commercial or imported items are allowed**. All work exhibited must be consistent with images submitted to and accepted by the jury selection committee. Booth space will be assigned by the jury and decisions of the committee on booth selection and location are final. **NOTE: Prior participation in the Boutique does NOT guarantee acceptance.**

Fees will be handled as followed: Jury **and** booth fees **MUST** accompany your application in order for you to be considered. Jury fee check will be cashed upon receipt. Booth fee check will be held until acceptance decisions are made in August. **Applications returned by July 19th will be eligible for our \$20 Early Bird Discount.**

Set-up is Friday, November 4th from 5PM - 9PM. Saturday set-up may be considered upon request. Children under 14 are not permitted during set-up. You must provide your own display system, tables, chair, extension cords (if needed) and bags for merchandise.

Mandatory meeting: Saturday, Nov. 5th at 8:30AM to discuss CN&N collection process. Admittance prior to 9:00AM on Saturday will be limited to artist/artisans only. Doors open at 7AM.

CN&N will act as cashier and will be responsible for adding appropriate sales tax. Credit card fees will be charged to the vendor. In addition to the booth and jury fees, CN&N will collect 10% of gross sales. These profits will be distributed to schools, fire/rescue departments and nonprofit agencies. A list of the 2010 recipients is available upon request. **A check for the net amount of sales will be mailed no later than five business days after the boutique.**

Dates to remember:

July 19: Early Bird Discount deadline

August 6: Application deadline

August 22: Replies sent via email

October 8: Final instructions mailed

November 4: Set up 5PM-9PM

November 5: Holiday Boutique 9AM-4:30PM

NOTE: Although the applications are not due until August 6th, we encourage you to submit ASAP. Submit your applications by July 19th to receive the \$20 Early Bird Discount.

How did you hear about our show?

CN&N Boutique Application

List items you plan to sell and approx. pricing.

Electricity is available for lighting only for a LIMITED number of booths. Please note whether you need electricity. An electricity fee will be assessed.

YES, I would like to request electricity (\$15)

3 photos (NO SLIDES) of items to be sold and a photo or description of your booth must be included. Please also include a self-addressed stamped envelope with sufficient postage to cover the return of pictures. Your photos will not be returned if you do not provide sufficient postage.

Waiver of Liability

I, _____ representing _____ Company, agree and bear full responsibility and full liability for any and all damage or injury which might result from the operation of this booth rented at Conifer Newcomers and Neighbors 2011 Holiday Boutique. I also, by my signature below, hereby release and agree to hold harmless and indemnify the coordinator, staff, directors, officers, members, and the sponsors and their insurance carriers and Jefferson County School District from any and all claims, actions or damages without any limitation whatsoever, whether consisting of theft, personal injury, property damage or death that results in any way from my participation as a vendor at the CN&N Holiday Boutique.

By signing this form, I agree to abide by all of the rules set forth in this application.

Signature

Date

Name* _____

Business Name* _____

Address _____

City _____

State _____ Zip _____

Phone (daytime) _____

(evening/cell) _____

Email _____

**Please circle the name you would like on your check.*

Non Refundable Jury fee: \$20 (NOTE: Jury fee is required even if you have been in the Boutique before. All jury decisions are final.)

Early Bird Discount: \$20

Deduct \$20 from your booth fee if you send in your application by July 19th.

Booth Fees: (non-refundable after October 8th)

Please check preferred booth size:

Gym

- Corner booth 10x10: \$115
- 10x10 \$100
- Booth #1 (8x8) \$115
- 8x8 \$80
- 5X7 \$50

Cafeteria (all food-related items must be in Cafeteria)

- Booth #76 (13x7): \$115
- 13x7: \$100
- 11x7: \$90

Returning artists/artisans: you may request the same location you had in 2010. Booths are assigned by the jury committee.

Please select a check in time. We will do our best to give you the time you have chosen.

- Friday set-up: 5:00 - 5:30PM
- Friday set-up: 5:30 - 6:00PM
- Friday set-up: 6:00 - 6:30PM
- Friday set-up: 6:30 - 7:00PM
- Friday set-up: 7:00 - 7:30PM
- Friday set-up: 7:30 - 8:00PM
- Friday set-up: 8:00 - 9:00PM
- Saturday set-up: 7AM (considered upon request)

Checklist--Have you included ALL of the following?

- 3 photos of work
- Booth photo
- Jury fee check (\$20)
- Booth fee (separate checks for jury fee & booth fee)
- Electrical fee (\$15) if requesting electrical
- Signed waiver
- Self-addressed stamped envelope

Mail to: CN&N Holiday Boutique
PO Box 1027 Conifer, CO 80433

DEADLINE: AUGUST 6, 2011

Early Bird Discount Deadline: July 19, 2011

Conifer Newcomers & Neighbors

34th Annual



Holiday Boutique

**Saturday
November 5, 2011
9AM – 4:30PM**

Conifer High School
10441 Hwy 73
Conifer, CO 80433